



# Trading Corporation of Bangladesh (TCB)

Finance and Accounts Division  
TCB Bhaban, Kawran Bazar, Dhaka-1215

Request for Proposal (RFP) for the Selection of Chartered  
Accountants Firm for Verification of Subsidy of TCB for FY 2017-2018

TRADING CORPORATION OF BANGLADESH (TCB)					
1	Ministry/Division	Ministry of Commerce			
2	Agency	Trading Corporation of Bangladesh (TCB)			
3	Procuring Entity Name	Chief Officer ( Finance & Accounts), TCB, Head Office, Dhaka			
4	Procuring Entity District	Dhaka			
5	Request for Proposal for Selection of	1 (One) Chartered Accountants firm as Auditor			
6	RFP Ref No.	No. 26.05.0000.012.02.109.18-203			
7	Date	07-06-2018			
KEY INFORMATION					
8	Procurement Method	Least Cost Selection (LCS)			
FUNDING INFORMATION					
9	Budget and Source of Funds	TCB's own fund			
PARTICULAR INFORMATION					
10	Proposal Closing last Date and Time	Date	Time		
		26-06-2018	12-00 noon		
11	Proposal Receive	At the Office of Chief Officer (Finance & Accounts), TCB, HO, Dhaka			
12	Brief Description of Assignment	Auditing of TCB's subsidy for the financial year 2017-2018			
13	<i>Experience, Resources, Delivery Capacity &amp; Others</i>	(a) In case of proprietary firm, minimum 12 years post qualifying experience is required. (b) In case of partnership firm minimum 10 (ten) years post qualifying experience is required for at least one of the partners. (c) Proprietary / partnership firms must have minimum 15 (fifteen) personnel's among whom four should have completed Chartered Accountants course. Appointed students may be included in the list of manpower. (d) The Audit firm must have 5 (five) years Experience of Auditing in Government Offices / Departments. (e) Firm Registration/License. (f) NID of Proprietor. (g) Firm VAT Certificate. (h) Firm TIN Certificate.			
14		Ref No.	Phasing of Services	Location	Indicative Start Date
	S1.	Verifying the purchase and sale of 5 (five) essential commodities (Chick Pea, Dates, Red Lentil, Sugar & Soyabean Oil) and find out trade gap to estimate subsidy for the Financial year 2017-2018	TCB, Head Office, TCB Bhaban, 1, Kawran bazar, Dhaka-1215	08-07-2018	22-07-2018
	S2.	Preparing an audit report for subsidy for the Financial year 2017-2018			
PROCURING ENTITY DETAILS					
15	Name of Official Inviting RFP	Syed Mohammad Zahid Hossain			
16	Designation of Official Inviting RFP	Chief Officer (Finance & Accounts), TCB, HO, Dhaka			
17	Address of Official Inviting RFP	Head Office, TCB Bhaban, 1, Kawran Bazar, Dhaka-1215.			
18	Selling of RFP	Finance & Accounts Division, TCB Head Office, Dhaka			
19	Price of RFP	Free			
20	Contact details of Official Inviting RFP	Tel. No.	Fax No.	<e-mail>	
		8180076/9111805	880-2-8180057	tcbfin@tcb.gov.bd	
19	The procuring entity reserves the right to accept or reject all or any Proposal.				

*Syed Mohammad Zahid Hossain*  
07/16/18  
Chief Officer (Finance & Accounts)