



Trading Corporation of Bangladesh (TCB)

Finance and Accounts Division
TCB Bhaban, Kawran Bazar, Dhaka-1215

Request for Expression of Interest (EOI) For Short Listing of
Chartered Accountants Firm for Verification of Account of FY 2016-17

TRADING CORPORATION OF BANGLADESH (TCB)				
1	Ministry/Division	Ministry of Commerce		
2	Agency	Trading Corporation of Bangladesh (TCB)		
3	Procuring Entity Name	Chief Officer (Finance & Accounts), TCB, Dhaka		
4	Procuring Entity District	Dhaka		
5	Expression of Interest for Selection of	2 (two) Chartered Accountants firms as Auditors		
6	EOI Ref No.	No. 26.05.26.90.012.16.047.16-410		
7	Date	16-08-2017		
KEY INFORMATION				
8	Procurement Method	Least Cost Selection (LCS)		
FUNDING INFORMATION				
9	Budget and Source of Funds	TCB's own fund		
PARTICULAR INFORMATION				
10	EOI Closing last Date and Time	Date	Time	
		27-08-2017	12-00 noon	
11	EOI Receive	At the Office of Chief Officer (Finance & Accounts), TCB		
12	Brief Description of Assignment	Auditing of TCB's Accounts for the financial year 2016-17		
13	<i>Experience, Resources, Delivery Capacity & Others</i>	(a) In case of proprietary firm, minimum 12 years post qualifying experience is required. (b) In case of partnership firm minimum 10 (ten) years post qualifying experience is required for at least one of the partners. (c) Proprietary / partnership firms must have minimum 15 (fifteen) personnel's among whom four should have completed Chartered Accountants course. Appointed students may be included in the list of manpower. (d) The Audit firm must have 5 (five) years Experience of Auditing in Government Offices / Departments. (e) Firm Registration/License. (f) NID of Proprietor. (g) Firm VAT Certificate. (h) Firm TIN Certificate.		
14	Ref No.	Phasing of Services	Location	Indicative Start Date
	S1.	Auditing of TCB's Accounts for the Financial year 2016-17	TCB, Principal Office, Dhaka.	
	S2.	Financial Verification of Goods Assets (Movable & Immovable)	Principal Office, Dhaka, Regional Office, Dhaka, Chittagong, Khulna, Rajshahi, Rangpur, Moulavibazar, Barisal & Mymensing.	26-09-2017
				25-10-2017
PROCURING ENTITY DETAILS				
15	Name of Official Inviting EOI	Md. Kamal Anwar		
16	Designation of Official Inviting EOI	Chief Officer (Finance & Accounts), TCB, Dhaka		
17	Address of Official Inviting EOI	Principal Office, TCB, 1, Kawran Bazar, Dhaka-1215.		
18	Contact details of Official Inviting EOI	Tel. No. 8180076/9111805	Fax No. 880-2-8180057	<e-mail> tcbfin@tcb.gov.bd
19	The procuring entity reserves the right to accept or reject all or any EOI's			

[Signature]
16.8.17

Chief Officer (Finance & Accounts)